

Committee: Executive
Date: Monday 1 December 2014
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)	Councillor G A Reynolds (Vice-Chairman)
Councillor Ken Atack	Councillor Norman Bolster
Councillor John Donaldson	Councillor Michael Gibbard
Councillor Tony Ilott	Councillor Kieron Mallon
Councillor D M Pickford	Councillor Nicholas Turner

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. **Minutes** (Pages 1 - 10)

To confirm as a correct record the Minutes of the meeting held on 3 November 2014.

6. **Chairman's Announcements**

To receive communications from the Chairman.

7. **Workplace Travel Plan 2015** (Pages 11 - 50)

6.35pm

Report of Head of Strategic Planning and the Economy

Purpose of report

To update the Executive on progress in completing the joint Workplace Travel Plan 2015 and to approve and formally adopt the final draft Travel Plan

Recommendations

The meeting is recommended:

- 1.1 To support the work of officers in their ongoing efforts to introduce a new joint Workplace Travel Plan for South Northamptonshire Council and Cherwell District Council by January 2015.
- 1.2 To approve and adopt the final draft Travel Plan following a recommendation from the Overview & Scrutiny Committee.

8. **Bicester Sports Village Update** (Pages 51 - 56)

6.45pm

Report of Director of Community and Environment

Purpose of report

The purpose of this report is to update the Executive with the latest project position in delivering the pavilion, car park, access requirements, floodlighting and 3G synthetic sports pitch.

Recommendations

The meeting is recommended to:

- 1.1 Note the progress in delivering phase 2 of the Bicester Sports Village project.

9. **Performance Report 2014-15 Quarter 2** (Pages 57 - 90)

6.50pm

Report of Head of Transformation

Purpose of report

The purpose of this report is to present the Council's performance for the period 01 July 2014 – 30 September 2014 as measured through the Performance Management Framework.

Recommendations

The meeting is recommended to:

- 1.1 Note the many achievements referred to in paragraph 3.1.
- 1.2 Identify any performance related matters for review or consideration in future reports identified in paragraph 3.2.
- 1.3 Consider any feedback from the 25 November meeting of the Overview and Scrutiny Committee during which it considered the quarter two performance report.

10. Quarter 2 2014/15 - Revenue and Capital Budget Monitoring Report **7.10pm**
(Pages 91 - 96)

Report of Head of Finance and Procurement

Purpose of report

This report summarises the Council's Revenue and Capital position, treasury management and procurement performance for the first six months of the financial year 2014-15 and projections for the full 2014-15 period.

To receive information on treasury management performance and compliance with treasury management policy during 2014-15 as required by the Treasury Management Code of Practice.

Recommendations

The meeting is recommended to:

- 1.1 Note the projected revenue and capital position at September 2014.
- 1.2 Note the quarter 2 (Q2) performance against the 2014-15 investment strategy and the financial returns from the funds.

11. Draft Budget and Business Plan 2015-16 (Pages 97 - 112) **7.20pm**

****Please note that Appendices A and B will follow as they are still being finalised****

Report of Head of Finance and Procurement and Head of Transformation

Purpose of report

The Council has to adopt a budget as the basis for calculating its level of Council Tax. It has to base this budget on its plans for service delivery during the year, recognising any changes in service demand that may arise in future years.

This is the first of two opportunities that the Executive has to shape and refine the impending plans before the final budget is presented to Full Council on 23 February 2015.

The report also details the draft strategic priorities, the underpinning key objectives, and deliverables for 2015-16 which sit alongside the draft budget and are to be the subject of wider consultation if approved in principle at this meeting.

Recommendations

The Executive is recommended to:

- 1.1 consider the draft revenue budget detailed in Appendix A (to follow) and agree that it be subject to a period of consultation with the public and other key stakeholders;
- 1.2 consider the recommendations arising from the Budget Planning Committee review of the capital programme that was considered at its informal meeting on 25 November 2014 and detailed in Appendix B (to follow);
- 1.3 note that the final implications of the local government finance settlement will need to be fully considered once the announcement has been made;
- 1.4 advise of any other matters to be taken into consideration in producing a balanced budget for its meeting on 2 February 2015;
- 1.5 endorse the passporting of the Council Tax Reduction Scheme (CTRS) grant to local preceptors.
- 1.6 Agree that the proposed medium term strategic priorities, key objectives and key deliverables for 2015-16, as set out in Appendix C, be referred to the Overview and Scrutiny Committee for consultation prior to the 2nd February 2015 meeting of the Executive.

12. Asset Management Strategy Action Plan (Pages 113 - 118)

7.35pm

Report of Commercial Director (Bicester)

Purpose of report

The purpose of this report is to seek Executive approval to allocate funds from windfall income streams secured in 2014/13 in order to progress the priority actions arising from the Asset Management Strategy Review.

Recommendations

The meeting is recommended to:

- 1.1 Note the proposed priority actions arising from the asset management plan (Para 2.4).
- 1.2 Note that the monitoring of the asset management strategy is currently undertaken by the Accommodation Asset Strategy Board who will be asked to review terms of reference and membership as a result of the asset review.
- 1.3 Approve the allocation of up to £125k from 2014/15 windfall income which will allow the progression of the key activities which focus on the priority actions arising from the Asset Management Strategy Review.
- 1.4 Note that a comprehensive action plan is being developed that will ensure the vision set out in the review document will be delivered by 2019. This action plan will be presented to the Executive in March 2015.

13. Exclusion of the Press and Public

The following report contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 – Information relating to any individual

2 – Information which is likely to reveal the identity of an individual

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 1, 2, 3 and 4 would

be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

14. **Joint Fraud Investigation Team Business Case** (Pages 119 - 136) **7.40pm**
Exempt Report of Head of Finance and Procurement
15. **Woodgreen Leisure Centre Improvements and New Leisure Management Contract** (Pages 137 - 156) **7.50pm**
Exempt Report of Director of Community and Environment
16. **Graven Hill Update** (Pages 157 - 180) **8.00pm**
Exempt Report of Commercial Director (Bicester)

(Meeting scheduled to close at 8.10pm)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to

democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

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Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

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